



CIVIL CONTRACTORS
NEW ZEALAND



THE
CONTRACTORS
CONFERENCE 2021

#conconnz

JULY 29 & 30 2021

MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA, WELLINGTON

SPONSORSHIP & EXHIBITION PROSPECTUS

www.contractorsconference.nz



THE CONTRACTORS CONFERENCE

CONNECT WITH NZ'S CIVIL CONTRACTORS AT THEIR MAIN EVENT

The first CCNZ Conferences were held in Wellington in the mid-1940s, and were an opportunity for contractors to meet and discuss issues of pivotal importance to the industry.

Seventy-six years on, The Contractors Conference remains the prime event to set the direction for the industry, to celebrate achievements and to build relationships with contractors from across New Zealand.

Held in the capital city, this conference is the ideal place to connect with decision makers across the country's civil construction businesses and demonstrate how your products and services meet the needs of NZ's civil construction industry.

I'm looking forward to seeing you there.



Tony Pike, CCNZ President



Wellington writers walk - credit: Patricia Grace

CONFERENCE | EXHIBITION MANAGERS

ForumPoint2 Conference Partners

PO Box 11074

Hillcrest

Hamilton 3251

Project Manager

Paula Armstrong

Email: paula@fp2.co.nz

M: 027 649 2081



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THANK YOU TO OUR MAJOR CONFERENCE SPONSORS



Talk to us today to join these major conference sponsors in a custom sponsorship for \$20,000.00 plus GST. Benefits by negotiation.



Top 5 reasons why you should exhibit at The Contractors Conference



Who will attend The Contractors Conference and why?

WHO?

- Directors, executives, managers leaders and decision makers engaged in civil contracting, infrastructure construction, transport, consulting and engineering
- Small to medium enterprises
- National award finalists
- Leaders in government agencies involved in infrastructure development and construction
- Local authority procurement decision makers
- Suppliers of products and services to the infrastructure industry
- Anyone who has an interest in relationships in the wider infrastructure sector

WHY?

- Be enlightened by informative business sessions tailored to both small and larger firms
- Be inspired by speakers who encourage you to unleash your potential
- Be informed of important changes in your industry
- Reacquaint yourself with old friends and colleagues and network with new ones

- Find products and services from the wider industry
- Celebrate the success of the year's top companies, individuals and projects at New Zealand's peak industry awards

Who exhibits at The Contractors Conference?

- Equipment hire companies
- Insurance companies
- Banking providers
- Construction, hire, forestry and agricultural industry service providers
- Technology companies
- Equipment suppliers
- Survey and test equipment
- Consultants
- Fleet management specialists
- Contracting companies
- Machine guidance technology companies
- Automotive companies
- plus many others!

CONFERENCE SPONSORSHIP OPPORTUNITIES

	Major Conference Sponsor	Gold Sponsor	Silver Sponsor	Bronze Sponsor	Exhibitor Major Associate	Exhibitor Non-member
	\$20,000.00 (plus GST)	\$12,000.00 (plus GST)	\$9,000.00 (plus GST)	\$6,000.00 (plus GST)	\$3,000.00 (plus GST)	\$3,750.00 (plus GST)
	↓	↓	↓	↓	↓	↓
Complimentary 3m x 1.8m stand	2	1	1	1	1	1
Complimentary sponsor registration (includes all social functions)	6	3	2	1	-	-
Complimentary exhibitor registration	-	-	-	-	2	2
Advertisement in conference event app	✓	✓	-	-	-	-
Company logo on landing page of conference event app	✓	-	-	-	-	-
Company logo on sponsors' page of conference website	✓	✓	✓	✓ (no hyperlink)	-	-
Company logo on the dedicated AV slide during all business sessions	✓	✓	✓	✓	-	-
Company logo in conference e-bulletins distributed regularly to all Civil Contractors NZ members	✓	✓	✓	✓	-	-
Company logo on the sponsors' board at conference	✓	✓	✓	✓	-	-
Company name in exhibitor listing in conference app	✓	✓	✓	✓	✓	✓
Access to delegate list prior to conference (subject to privacy requests)	✓	✓	-	-	-	-
Access to delegate list onsite at conference (subject to privacy requests)	✓	✓	✓	✓	✓	✓

PRELIMINARY PROGRAMME

WEDNESDAY 28 JULY 2021



9.30am – 4.00pm	CCNZ Executive Council meeting Venue: CCNZ Head Office, Margan House, Thorndon, Wellington
1.00pm	Registration desk opens Museum of New Zealand Te Papa Tongarewa
1.00pm - 6.00pm	Exhibition pack-in Oceania, Museum of New Zealand Te Papa Tongarewa Dinner by own arrangements

THURSDAY 29 JULY 2021 - TOTAL EXHIBITION EXPOSURE HOURS = 4.5

7.30am	Registration desk opens Museum of New Zealand Te Papa Tongarewa
8.00am	Exhibition pack-in - finishing touches Oceania, Museum of New Zealand Te Papa Tongarewa
9.30am	Masterclass 1 - Leadership for young professionals Museum of New Zealand Te Papa Tongarewa
9.30am	Masterclass 2 - Making your business better, not bigger for SMEs Museum of New Zealand Te Papa Tongarewa
10.30am - 1.30pm	Morning tea and lunch in the exhibition area Oceania, Museum of New Zealand Te Papa Tongarewa
11.00am	Civil Contractors 76th Annual General Meeting Museum of New Zealand Te Papa Tongarewa
1.30pm	Official conference opening Amokura Gallery, Museum of New Zealand Te Papa Tongarewa
2.00pm	EPIC school visit Oceania, Museum of New Zealand Te Papa Tongarewa
3.30pm	Afternoon tea in the exhibition area Oceania, Museum of New Zealand Te Papa Tongarewa
4.00pm	Conference continues Amokura Gallery, Museum of New Zealand Te Papa Tongarewa
5.00pm	Day one concludes
7.00pm – midnight	CCNZ themed dinner Wellington Foyer, Museum of New Zealand Te Papa Tongarewa Dress: Stars of the moving pictures

Come along to the legendary themed dinner on Thursday evening.

This evening event is a real highlight of The Contractors Conference with evening exploits talked about for months and years after the event.



PRELIMINARY PROGRAMME

FRIDAY 30 JULY 2021 - TOTAL EXHIBITION EXPOSURE HOURS = 3.25

7.30am	Registration desk opens Museum of New Zealand Te Papa Tongarewa
7.30am	All contractor breakfast in exhibition area Oceania, Museum of New Zealand Te Papa Tongarewa
8.30am	Breakout sessions Te Huinga Centre, Museum of New Zealand Te Papa Tongarewa
10.00am	Morning tea in exhibition area Oceania, Museum of New Zealand Te Papa Tongarewa
10.30am	Breakout sessions continue Te Huinga Centre, Museum of New Zealand Te Papa Tongarewa
12.15pm	Z Lunch in the exhibition area Oceania, Museum of New Zealand Te Papa Tongarewa
1.15pm	Z People Awards Amokura Gallery, Museum of New Zealand Te Papa Tongarewa
2.15pm	Keynote presentation Amokura Gallery, Museum of New Zealand Te Papa Tongarewa
3.00pm	Afternoon tea in exhibition area Oceania, Museum of New Zealand Te Papa Tongarewa
3.30pm - 6.30pm	Exhibitor pack-down Oceania, Museum of New Zealand Te Papa Tongarewa
3.30pm	Conference continues Amokura Gallery, Museum of New Zealand Te Papa Tongarewa
5.00pm	Day two concludes
6.30pm - Midnight	CCNZ Hirepool Construction Excellence Awards Dinner Venue: Amokura Gallery, Museum of New Zealand Te Papa Tongarewa Dress: Black tie Transport: Coach transport will depart from conference host hotels from 6.20pm

SATURDAY 31 JULY 2021

9.00am	Project tour TBC
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The lunch on Friday is proudly sponsored by one of our Core Associates, Z Energy - thanks Z for fuelling the bellies of all our attendees, this leads into the very popular Z People Awards. Come along and support our sponsors and civil construction's top young talent.



The Hirepool Construction Excellence Awards is CCNZ's national awards event, celebrating the success of our members and the incredibly impressive projects they have been involved in and completed. Thanks to Hirepool for its ongoing support of construction excellence!

REGISTRATION TYPES

SPONSOR REGISTRATION (INCLUDED WITH PACKAGE)

(Registration included with sponsorship package)

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only)
- Daily conference catering, being:
 - Thursday morning tea, lunch and afternoon tea
 - Friday breakfast, morning tea, lunch and afternoon tea
- One CCNZ Themed Dinner ticket (Thursday evening)
- One CCNZ Hirepool Construction Excellence Awards Dinner ticket (Friday)

EXHIBITOR REGISTRATION (INCLUDED WITH PACKAGE)

(Registration included with exhibition package)

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only)
- Daily conference catering, being:
 - Thursday morning tea, lunch and afternoon tea
 - Friday breakfast, morning tea, lunch and afternoon tea

ADDITIONAL REGISTRATION FULL \$800.00 PLUS GST

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only)
- Daily conference catering, being:
 - Thursday morning tea, lunch and afternoon tea
 - Friday breakfast, morning tea, lunch and afternoon tea
- One ticket to the CCNZ Themed Dinner (Thursday evening)
- One ticket to CCNZ Hirepool Construction Excellence Awards Dinner (Friday)

ADDITIONAL REGISTRATION BASIC \$450.00 PLUS GST

- Admittance to all conference business sessions
- Admittance to the CCNZ AGM (CCNZ members only)
- Daily conference catering, being:
 - Thursday morning tea, lunch and afternoon tea
 - Friday breakfast, morning tea, lunch and afternoon tea

Evening function tickets purchase separately for basic registrations

- CCNZ Themed Dinner - Thursday
- CCNZ Hirepool Construction Excellence Awards - Friday



SPONSORSHIP PACKAGES

MAJOR CONFERENCE SPONSOR \$20,000 + GST

As a major conference sponsor, you will be recognised as a significant contributor to the conference.

BENEFITS OF BECOMING A MAJOR CONFERENCE SPONSOR

You will receive

- Overriding prominence during conference
- Verbal acknowledgement at conference opening and closing

Registration

- Six complimentary full registrations which includes catering during the conference programme and attendance at conference sessions.

The six complimentary registrations include tickets to the following social functions:

- CCNZ Themed Dinner
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations for personnel if required

Exhibition

- Two complimentary 3m x 1.8m exhibition stand space using frontrunner black receptive panels
- Four x 150w spotlights
- Two x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Company logo on landing page of the event app
- Complimentary event app advert
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ
- Company name in exhibitor listing in conference event app
- Company logo in the conference email signature image on the footer of CCNZ staff emails

Online promotion

- Company logo displayed on sponsors' page of the conference website with a hyperlink to your website

Audio visual

- Company logo on dedicated AV slide during all business sessions

Delegate information

- Access to delegate list (subject to privacy) two weeks prior to conference
- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

OPTION 1: THEMED DINNER

Sponsor the very popular themed dinner, this evening event is a real highlight of The Contractors Conference with evening exploits talked about for months and years after the event. As the sponsor of the Thursday evening themed dinner, we encourage you to chat with Paula at ForumPoint2 regarding your brand at the event and how the team can tailor this evening to suit your company.

We work with our major conference sponsors to create customised packages that align with their goals and amaze conference delegates. Please contact Paula Armstrong at ForumPoint2 to discuss options and ideas on 027 649 2081 or paula@fp2.co.nz.

FORUMPOINT2
CONFERENCE PARTNERS

GOLD SPONSOR \$12,000 + GST

OPTION 1: CONFERENCE MC (GREG WARD)

Greg Ward, our conference Master of Ceremonies extraordinaire, is an integral part of our conference. Greg adds professionalism and flair to our conference which will in turn allow your company profile to shine. Highlight your organisation with verbal acknowledgement by Greg Ward throughout the conference plus acknowledgement in the conference app.

OPTION 2: CONFERENCE LANYARD

Get all conference attendees to become walking billboards for your company with your brand constantly viewed and literally worn by every person at the conference. This will provide tremendous brand exposure for your organisation.

OPTION 3: CONFERENCE APP

Foster innovation and excellence by sponsoring the official conference app, which will provide attendees with up to the minute information on the programme, social functions and exhibition.

OPTION 4: THURSDAY CONFERENCE LUNCH

Sponsoring the lunch will associate your brand with great food and a positive experience. Your company will be promoted to hundreds with full naming rights and your brand will be promoted by the MC during the Thursday lunch break.

Get creative with this opportunity to display your brand front and centre – contact the conference organisers to discuss your ideas.

OPTION 5: FRIDAY ALL CONTRACTORS BREAKFAST

Start the day off right with full naming rights and your company's brand displayed at the Friday all contractors breakfast held on the exhibition floor. The All Contractors Breakfast will be an open event for all Wellington contractors to attend.

Your company will be promoted to hundreds with full naming rights and your brand will be promoted by the MC during the during the Friday Breakfast.

Get creative with this opportunity to display your brand front and centre – contact the conference organisers to discuss your ideas.

OPTION 6: COFFEE CART (2 OPPORTUNITIES)

This is a fantastic opportunity to be associated with the instant gratification that comes with a well-deserved caffeine hit. The coffee cart, barista and all the materials you need will be provided.

You will have the opportunity to have your branding portrayed on the coffee cart. You will receive verbal recognition from the MC and in the conference handbook.

Please note: The coffee cart **must** be displayed within your exhibition stand. Some benefits above are subject to sponsorship confirmation date.

OPTION 7: CONFERENCE WEBSITE

Your company will be recognised as the exclusive sponsor of the conference website.

The conference website provides details of the event - including the programme, social programme, speaker biographies and venue information. Get in early to extend your reach to all who visit the website!

OPTION 8: MACHINERY AUCTION

As the machinery auction sponsor, at the CCNZ Hirepool Construction Excellence Awards dinner, you can spark interest in your equipment amongst your target audience and get the orders flying in.

OPTION 9: EPIC SCHOOL VISIT

Sponsoring the EPIC School Visit will give you naming rights and connect your business with this event on Thursday from 2.00pm. The EPIC School Visit will be advertised to schools and bring young career seekers to conference, connecting them with contractors and the amazing technology they use on a daily basis.

Get involved and build a relationship with the next generation of civil contractors and their careers advisors.

BENEFITS OF BECOMING A GOLD SPONSOR

As a gold sponsor you will be recognised as a significant contributor to the conference.

You will receive

- Prominence during conference
- Verbal acknowledgement at conference opening and closing

Registration

- Three complimentary full sponsor registrations which includes catering during the conference programme and attendance at conference sessions.

The three complimentary registrations include a ticket to the following social functions:

- CCNZ Themed Dinner
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations

Exhibition

- One complimentary 3m x 1.8m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Complimentary event app advert
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ members
- Company name in exhibitor listing in the conference event app
- Company logo in the conference email signature image on the footer of CCNZ staff emails

Online promotion

- Company logo on sponsors' page of the conference website with a hyperlink to your website

Audio visual

- Company logo on dedicated AV slide during all business sessions.

Delegate information

- Access to delegate list (subject to privacy) two weeks prior to conference
- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.



SILVER SPONSOR \$9,000 + GST

OPTION 1: KEYNOTE SPEAKER #1

[SPEAKER TBC]

OPTION 2: KEYNOTE SPEAKER #2

[SPEAKER TBC]

OPTION 4: CONTRACTORS PANEL

You will have full naming rights of the Friday forum and opportunities to display your brand on the big stage during the session, where you will be announced by the MC as the official panel sponsor.

OPTION 5: MORNING TEA - FRIDAY

Sponsoring the morning tea break will put your brand in full view of all attendees. You will receive full naming rights for the conference morning tea break, acknowledgement from the MC and the opportunity to display pull up banners during the refreshment break.

OPTION 6: AFTERNOON TEA - THUR OR FRI

Sponsoring the afternoon tea breaks will put your brand in full view of all attendees. You will receive full naming rights for the conference afternoon tea breaks, acknowledgement from the MC and the opportunity to display pull up banners during the refreshment breaks.

OPTION 7: STREAM SPONSOR (LIMITED)

Sponsor a concurrent session stream at the conference and receive naming rights to one of the conference rooms, which will be displayed on the agenda, announced by the MC and displayed outside one of the concurrent session conference rooms. Topics will be confirmed once the programme is finalised.

OPTION 8: WI-FI SPONSOR

Everyone needs internet! Connect with conference delegates by including your branding on the conference wi-fi sign on page.



BENEFITS OF BECOMING A SILVER SPONSOR

As a silver sponsor you will be recognised as a significant contributor to the conference.

You will receive

- Prominence during conference
- Verbal acknowledgement at conference

Registration

- Two complimentary full sponsor registrations which includes catering during the conference programme and attendance at conference sessions.

The two complimentary registrations include a ticket to the following social functions:

- CCNZ Themed Dinner
- CCNZ Hirepool Construction Excellence Awards Dinner
- The opportunity to purchase additional full or basic registrations for personnel if required

Exhibition

- One complimentary 3m x 1.8m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising

- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ members
- Company name in exhibitor listing in the conference event app
- Company logo in the conference email signature image on the footer of CCNZ staff email

Online promotion

- Company logo on sponsors' page of the conference website (no hyperlink)

Audio visual

- Company logo on dedicated AV slide during all business sessions

Delegate information

- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration



BRONZE SPONSOR \$6,000 + GST

OPTION 1: PARTNERS' PROGRAMME

Promote your company for the duration of the partners' programme.

OPTION 2: CHARGING STATION

This opportunity will provide the event's official charging station on or near your stand to recharge attendees' phones and laptops. Discuss branding with the conference organisers.

OPTION 3: NAME BADGE

Your logo displayed on the attendees' name badges for everybody to see.

BENEFITS OF BECOMING A BRONZE SPONSOR:

As a bronze sponsor you will be recognised as a significant contributor to the conference.

You will receive

- Prominence during conference
- Verbal acknowledgement at conference

Registration:

- One complimentary full registration which includes catering during the conference programme and attendance at conference sessions.

The complimentary registration includes a ticket to the following social functions:

- CCNZ Themed Dinner
- CCNZ Hirepool Construction Excellence Award Dinner
- The opportunity to purchase additional full or basic registrations

Exhibition:

- One complimentary 3m x 1.8m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Note: Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Marketing and advertising:

- Company name in exhibitor listing in the conference event app
- Company logo in conference e-news communication distributed regularly to all Civil Contractors NZ members
- Company logo in the conference email signature image on the footer of CCNZ staff email

Online promotion:

- Company logo on sponsors' page of the conference website (no hyperlink)

Audio visual:

- Company logo on dedicated AV slide during all business sessions

Delegate Information:

- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration

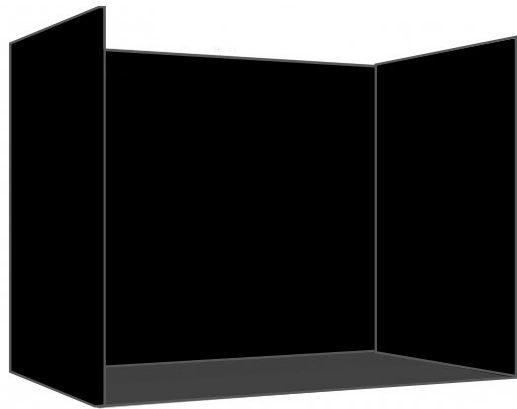
EXHIBITOR PACKAGE

Limited to availability

SINGLE EXHIBITION STAND (3m x 1.8m)

Major Associate Member \$3,000.00 + GST

Non-Member \$3,750.00 + GST



Please note the sample pictured shows a frontrunner stand. Flooring is not included.

Registration

- Two complimentary exhibitor registrations which includes catering during the conference programme and attendance at conference sessions.
- Opportunity to purchase social functions if required

Exhibition

- One 3m x 1.8m exhibition stand space using frontrunner black receptive panels
- Two x 150w spotlights
- One x 10 amp with 4 – pin multi box power outlet
- Sign with company name (one standardised single colour name per stand)

Marketing and advertising

- Company name in exhibitor listing in conference handbook

Delegate information

- Access to delegate list (subject to privacy) onsite at conference

Note: Some benefits above are subject to sponsorship confirmation date. Exhibition stands will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

EXHIBITION INFORMATION

VENUE LOCATION

Museum of New Zealand Te Papa Tongarewa, 55 Cable Street, Te Aro, Wellington

PRELIMINARY EXHIBITION TIMETABLE

Note: this is a preliminary schedule. Final timings will be published in the Sponsorship and Exhibition Manual.

Exhibition build	7.00am – 12.30pm Wednesday 28 July 2021
Exhibitor move in and set up	1.00pm – 6.00pm Wednesday 28 July 2021
Exhibition final touches	7.30am – 10.00am Thursday 29 July 2021
Exhibitor dismantle and move out	3.30pm – Friday 30 July 2021

EXHIBITION MANUAL AND SPONSOR REGISTRATION FORMS

Full details about the conference and exhibition including location, stand allocation, pack-in, pack-out and registration forms will be circulated in May 2021. All company representatives must be registered for the conference, including complimentary registrations.

ACCOMMODATION

Sponsors and exhibitors will be able to book accommodation at the conference rate at Novotel Wellington, Ibis Hotel, Copthorne Oriental Bay or QT Wellington through ForumPoint2 only. Further details will be provided in the Sponsorship and Exhibition Manual.

REFRESHMENTS

All morning/afternoon teas and lunch on Thursday and Friday will be held in the industry exhibition areas. Catering for exhibitors will be served 30 minutes prior to programmed delegate breaks.

INSTALLATION ACCESS

Full access details will be in the Sponsorship and Exhibition Manual, which will be available to all confirmed sponsors and exhibitors during May 2021.

LIFT ACCESS

Goods lift 4 will be used during pack-in and pack-out.

- Door width – 2.49 m
- Door height – 3m
- Depth to rear rail – 5.83m
- Width – 2.49m
- Ceiling height – 3m and then a smaller section at the rear of 4.8m
- Maximum load – 9087kg – please note the floor load rating may differ from the lift load rating

DISPLAY OF HEAVY EQUIPMENT

If you anticipate heavy loads will be involved on your site, you will need to discuss this in the first instance with ForumPoint2 who will then notify Te Papa Tongarewa.

Written approval from Te Papa Tongarewa is required to bring in any heavy or vibrating equipment which might cause damage to the floor or any part of the venue, at least one month prior to the start of the event. Please also refer to maximum loads and lift access on page 13.

INSURANCE

Whilst every care will be taken by the venue and organising personnel, neither Museum of New Zealand Te Papa Tongarewa, Civil Contractors NZ, NZ or ForumPoint2 Limited will be held responsible for any loss or damage to any exhibit or property of any exhibiting company by theft or fire or any other cause whatsoever. The same parties are released from accountability or liability for any damage or loss of goods sent to the Museum of New Zealand Te Papa Tongarewa, before or remaining after the exhibition, nor whilst in transit to or from the exhibition, or during the exhibition.

All exhibitors shall insure and indemnify Museum of New Zealand Te Papa Tongarewa, Civil Contractors New Zealand and ForumPoint2 Limited as blameless in respect of all costs, claims, demands and expenses. Exhibitors are responsible for any injury to persons and damages to property in the conference environment caused during the setting up, the operation of, and dismantling and removal of the exhibition.

All exhibitors must hold a current broad form liability insurance policy for a minimum of NZD \$5,000,000. Please forward the name of your insurer, your policy number and its renewal date to ForumPoint2 at least four weeks prior to conference.

SPONSORSHIP AND EXHIBITION ENTITLEMENTS

Sponsorship and exhibition entitlements will be applied on receipt of full payment of the sponsorship/exhibition purchase, or at the discretion of Civil Contractors New Zealand if full payment has not been received.

FOOD AND BEVERAGE SUPPLIED TO CONFERENCE ATTENDEES BY SPONSORS/EXHIBITORS

No exhibitor and/or person shall distribute or give away any item of food, drink or tobacco not supplied by Museum of New Zealand Te Papa Tongarewa, to members of the public or trade exhibition visitors without the express written consent of Museum of New Zealand Te Papa Tongarewa. Notice of intent for trade must be lodged with the venue prior to the beginning of the beverage not authorised in Museum of New Zealand Te Papa Tongarewa.

Any exhibitor wishing to serve alcohol as 'on stand' hospitality must enter an "agency agreement" with the venue to ensure the sale of Liquor Act is not contravened.

Please note any food or beverage being supplied to attendees at the conference from your Exhibition stand or and part of the venue must have prior approval and signoff from Museum of New Zealand Te Papa Tongarewa.

Please contact paula@fp2.co.nz to arrange consent to distribute food or drink at the conference.

EVENT HEALTH AND SAFETY

You are required to provide evidence of your company's health and safety management systems to ForumPoint2 by 1 June 2021 . You will be required to identify risks associated with your exhibition space and advise how these risks are mitigated by you as a PCBU.

Further information will be provided to you in the Sponsorship and Exhibition Manual which will be provided late May 2021.

CANCELLATION:

If notification is received prior to 1 June 2021, 50 per cent of your investment will be returned. After 1 June 2021, no refunds will be made.

EXHIBITION FLOORPLAN

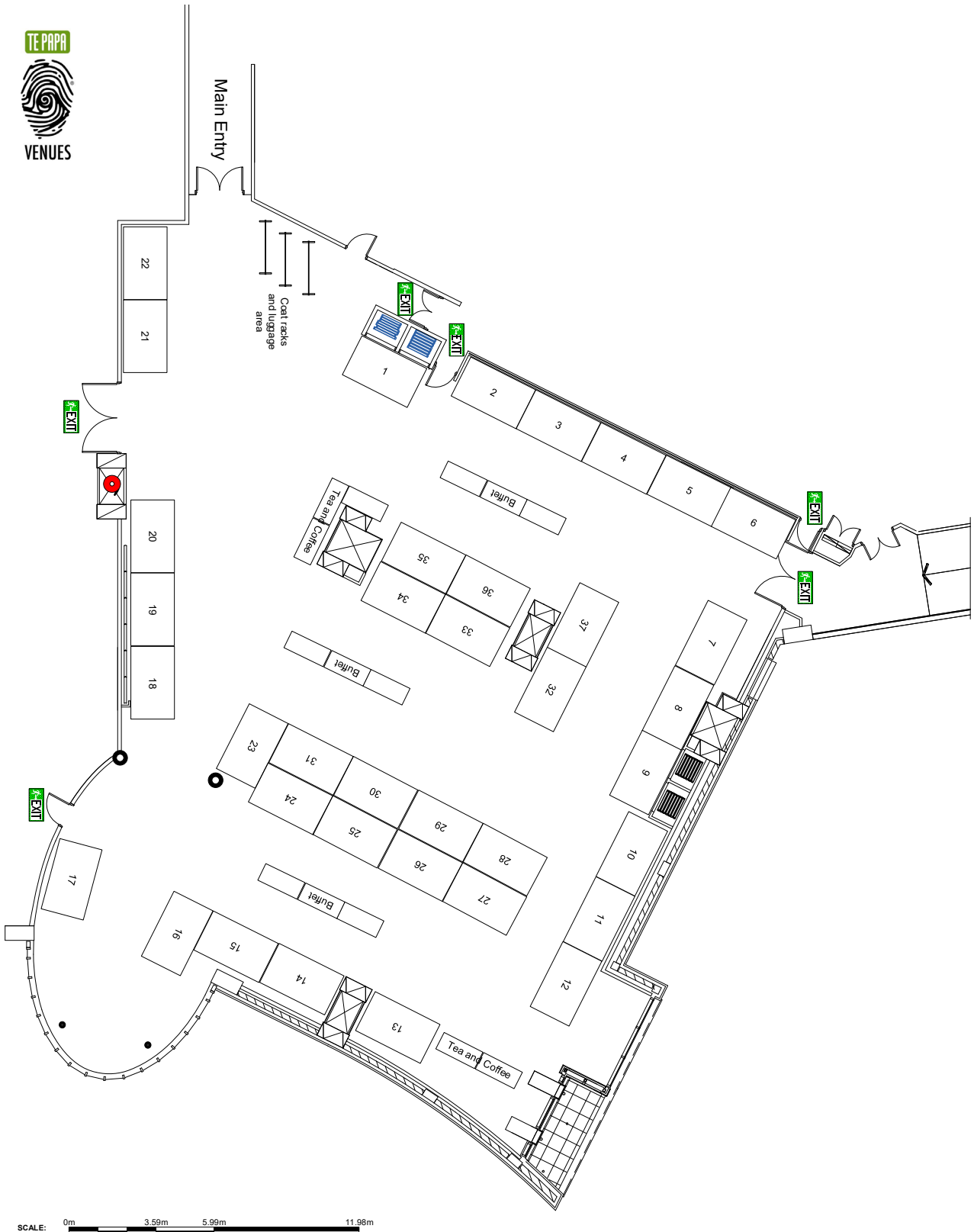
Allocation of exhibition stand spaces:

Please note: Stand spaces will be allocated firstly by sponsorship level, then on a first received basis, taking competitor avoidance into consideration.

Catering stations:

Catering stations will be situated throughout the exhibition area, however actual placement of the stations has not yet been confirmed.

Please note: The conference organisers reserve the right to amend the floor plan as required.



SECURING YOUR SPONSORSHIP/EXHIBITION STAND PACKAGE

The preferred final date for receiving a commitment to sponsor or exhibit at the Civil Contractors New Zealand The Contractors Conference is by 20 April 2021, at which time stands will be allocated. This will allow time for logo acknowledgement on conference material, including the conference app and audio-visual acknowledgements.

If you would like to benefit from a sponsorship, or to secure a stand space, please complete the attached Sponsorship and Exhibition Application Form. Please remember to keep a copy for your records and forward the original to ForumPoint2 Limited, the conference organisers.

Payment

Notification of payment by direct credit, for full payment is appreciated to secure space. If payment is not received with the application form, a GST tax invoice will be sent and the space will only be confirmed when payment has been received.

Please make direct credit payments to the following bank account:

CCNZ Conference Account

02-0500-0944809-003

Please use your company name as a reference.

Credit Card

Please provide credit card details (Visa/MasterCard only) on the Sponsorship and Exhibition Booking Form.

Please note: a 2.5% credit card surcharge is payable on all credit card transactions.

SPONSORSHIP & EXHIBITION TERMS & CONDITIONS

- All prices are exclusive of GST and in New Zealand dollars.
- The Sponsorship and Exhibition Application Form may be emailed to the Conference Organisers, ForumPoint2
- Full payment is required at the time of submitting the booking
- The deadline for submitting the Sponsorship and Exhibition Application Form to ensure your company logo is included (where applicable) is Wednesday 16 June 2021.
- Sponsorship confirmation will be on a strict "first bookings and payment received basis". A submitted booking form without the full payment will not be deemed as a confirmed sponsorship.
- Printed collateral and website inclusions are confirmation date dependant.
- Sponsorship entitlements will be applied on receipt of full payment of the sponsorship/exhibition purchased or at the discretion of CCNZ if full payment has not been received.
- No sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package without the approval of the conference organisers.
- The exhibition managers and conference convenors reserve the right to decline a sponsorship or exhibition space application.
- By signing the Sponsorship and Exhibition Application form you agree to these terms and conditions.
- CCNZ retain the right to make amendments to sponsorship/exhibition inclusions without notice or consultation.
- Please note any food or beverage being supplied to attendees at the conference from your Exhibition stand or any part of the venue must have prior approval and signoff from Museum of New Zealand Te Papa Tongarewa. Please contact paula@fp2.co.nz in this regard.
- Please provide your Health and Safety Hazard Plan to the conference organisers by 1 June 2021. Further information will be provided to you in the Sponsorship and Exhibition Manual during May 2021.
- Cancellation: If notification is received prior to 1 June 2021, 50 per cent of your investment will be refunded. After 1 June 2021 no refunds will be made.

**CCNZ THE CONTRACTORS CONFERENCE
SPONSORSHIP & EXHIBITION FORM**



COMPANY DETAILS: GST No: 10-385-024

Company Name: _____

Postal Address: _____ Postcode: _____

Telephone: _____ Website: _____

Email: _____

Contact Person: _____ Signature: _____

SPONSORSHIP OPPORTUNITIES

Please tick box for level of sponsorship and circle which option you choose:

- Major conference sponsor** **\$20,000.00 plus GST** **Options by negotiation.**
- Gold sponsor** **\$12,000.00 plus GST** **Option: 1 2 3 4 5 6 7 8 9 10**
- Silver sponsor** **\$9,000.00 plus GST** **Option: 1 2 3 4 5 6 7 8**
- Bronze sponsor** **\$6,000.00 plus GST** **Option: 1 2 3 4**

Preferred Exhibition Stand/s Choice: **1__ 2__ 3__ 4__ 5__**
(please refer to the Exhibition Floor Plan on page 15)

EXHIBITION STAND PURCHASE ONLY

- Exhibition Single Stand** **\$3,750.00 plus GST**
- Exhibition Stand – Major Associate** **\$3,000.00 plus GST**

Preferred Exhibition Stand/s Choice: **1__ 2__ 3__ 4__ 5__**
(please refer to the Exhibition Floor Plan on page 15)

COMPETITOR AVOIDANCE

Important: Please state any important competitor avoidance to your company we need to be aware of when we assign stands (please state Nil if no avoidance).

PLEASE NOTE: If this section is left blank we will take it that you have no avoidance with any companies.

PAYMENT DETAILS

- **Direct credit:** Bank account number: 02-0500-0944809-003, CCNZ Conference Account
Please use your company name as a reference.
- Credit card authorisation – Please debit my credit card for \$ _____
- Please note a 2.5% credit card surcharge applies



MasterCard



Visa Card (please note other cards are not accepted)

Please write clearly:

Card Number: _____ / _____ / _____ / _____ Expiry Date: _____

Cardholder's Name: _____ Security code (3 digits on back of card): _____

Cardholder's Signature: _____ Date: _____

Authority:

By signing this application form you agree to the Terms and Conditions detailed in this prospectus.

_____ Date: _____

Please return to: Paula Armstrong | ForumPoint2 Ltd, PO Box 11074, Hillcrest, Hamilton 3251 | E: paula@fp2.co.nz

IMPORTANT DATES

3 May 2021	Online registration open for Sponsors and Exhibitor personnel
3 May 2021	Exhibition stands allocated
3 May 2021	Exhibitor Manual distributed
21 June 2021	Deadline for Exhibitor Catalogue information
28 July 2021	Exhibition build from 7.00am
28 July 2021	Exhibition pack in from 1.00pm
30 July 2021	Exhibition pack out from 3.30pm
30 July 2021	All display material must be couriered from the venue by 5.00pm

CUSTOMISED SPONSORSHIP PACKAGES

If you do not see a package that meets your needs as a sponsor, please call us!
We would like to hear from you about what you want in a customised sponsorship package that highlights and benefits the needs of both your organisation and the conference attendees.

ORGANISER CONTACT DETAILS

CONFERENCE | EXHIBITION MANAGERS

ForumPoint2 Conference Partners
PO Box 9466, WMC
Hamilton 3240, New Zealand



Project Manager

Paula Armstrong
Email: paula@fp2.co.nz
M: 027 649 2081

Exhibition Contractors

Exhibition Hire
Steph Grant
Email: steph@exhibitionhire.co.nz
M: 021 827 766

THANK YOU TO OUR MAJOR CONFERENCE SPONSORS





Transmission Gully - credit: Mark Coote Photography